

APPLICATION FOR EMPLOYMENT

I. NAME _____ PHONE NUMBER _____ DATE _____
PREVIOUS ADDRESS _____ HOW LONG? _____
PRESENT ADDRESS _____ HOW LONG? _____
SOCIAL SECURITY NUMBER _____ Date of Birth _____

II. DO YOU HAVE ANY HOUR LIMITATIONS FOR WORKING? _____ IF SO, WHAT? _____
WHOM SHOULD WE NOTIFY IN CASE OF ACCIDENT? _____
THEIR PHONE NUMBER? _____ RELATIONSHIP _____

III. HAVE YOU HAD ANY PAST EXPERIENCE IN THE CHIROPRACTIC, MEDICAL, DENTAL OR OSTEOPATHIC
FIELDS _____ IF SO, PLEASE DESCRIBE _____

PAST EMPLOYMENT - START WITH MOST RECENT EMPLOYMENT:

IV. A. PAST EMPLOYMENT _____
(COMPANY NAME AND ADDRESS)
HOW LONG? _____ SALARY _____ PHONE _____
DESCRIBE YOUR JOB/RESPONSIBILITIES _____

WHAT DID YOU ENJOY MOST ABOUT THIS POSITION? _____
WHAT DID YOU ENJOY LEAST? _____

B. PAST EMPLOYMENT _____
(COMPANY NAME AND ADDRESS)
HOW LONG? _____ SALARY _____ PHONE _____
DESCRIBE YOUR JOB/RESPONSIBILITIES _____

WHAT DID YOU ENJOY MOST ABOUT THIS POSITION? _____

WHAT DID YOU ENJOY LEAST? _____

C. PAST EMPLOYMENT _____
(COMPANY NAME AND ADDRESS)

HOW LONG? _____ SALARY _____ PHONE _____

DESCRIBE YOUR JOB/RESPONSIBILITIES _____

WHAT DID YOU ENJOY MOST ABOUT THIS POSITION? _____

WHAT DID YOU ENJOY LEAST? _____

V. LIST REFERENCES:

NAME _____

NAME _____

ADDRESS _____

ADDRESS _____

PHONE NUMBER _____

PHONE NUMBER _____

NAME _____

NAME _____

ADDRESS _____

ADDRESS _____

PHONE NUMBER _____

PHONE NUMBER _____

VI. EDUCATION /SKILLS

HIGHEST LEVEL OF EDUCATION ATTAINED (CIRCLE ONE) 12 13 14 15 16 16+

LIST ANY DEGREES OR CERTIFICATES YOU HAVE OBTAINED.

VII. CHECK SKILLS YOU HAVE ACQUIRED:

TYPING _____

ACCOUNTING _____

SHORTHAND _____

TELEPHONE COMMUNICATION _____

DICTAPHONE _____

BOOKKEEPING _____

OTHER SPECIAL SKILLS (SPECIFY) _____

CAREER AIMS:

WHAT VISION DO YOU HAVE FOR YOURSELF? _____

VIII. PERSONALITY ASSESSMENT:

LIST YOUR SIX BEST ASSETS:

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

DO YOU FEEL YOU ARE AVERAGE? _____

DO YOU HAVE SELF CONFIDENCE? _____

HOW DO YOU SEE YOURSELF? _____

DO YOU FEEL YOU ARE SUITED FOR THIS POSITION? IF SO, WHY? _____

INTERVIEWER'S COMMENTS: _____

WHAT KIND OF PERSON ARE YOU?

Take This 90-Second Test and Find Out!!!!

People frequently complain that nobody understands them, and it's not surprising, since nobody really understands himself as well as he'd like to. It's fun getting to know yourself better and psychologists have come up with a new and interesting way to gain further insight into the kind of person you are.

The following test is based on the findings of a series of studies conducted by psychologist Robert H. Knapp and his colleagues at Wesleyan University. Each of the phrases used in the test has been pretested on hundreds of men and women, and found to provide an amazingly accurate index to their characters. Here is a list of key phrases which the psychologists find most effective in revealing personality.

To take the test, select from the 18 phrases the one which most closely symbolizes the image you have of yourself. Then find out what this tells about you.

SELECT JUST *ONE* FROM THE ENTIRE PAGE:

GROUP A

_____ An electric generator

_____ A surging tide

_____ A humming teakettle

GROUP B

_____ A shaft of light

_____ A lilting melody

_____ A bird rising in flight

GROUP C

_____ A leafless tree

_____ A waterworn pebble

_____ A weathered anchor

GROUP D

_____ A racing horse

_____ A cracking whip

_____ A plunging waterfall

GROUP E

_____ A tangled string

_____ A boat lost in the mist

_____ A trapped moth

GROUP F

_____ A gently swaying tree

_____ A wandering cloud

_____ A balloon floating in the sky

I AUTHORIZE ALL SCHOOLS, CREDIT BUREAUS, AND LAW ENFORCEMENT AGENCIES TO SUPPLY INFORMATION CONCERNING MY BACKGROUND. I UNDERSTAND THAT I HAVE A RIGHT TO REQUEST DISCLOSURE OF THE NATURE, SCOPE AND RESULTS OF SUCH AN INQUIRY.

I UNDERSTAND THAT IF ANY STATEMENT HEREIN IS NOT TRUE, OFFERS OF EMPLOYMENT MAY BE WITHDRAWN.

(SIGNED)

(DATE)